

**APPLICATION FOR STORMWATER MANAGEMENT  
PERMIT**

- ☐ **Permit**
- ☐ **Waiver**
- ☐ **Variance**
- ☐ **Exemption**

**Application #** \_\_\_\_\_

Address of Proposed Development: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Nos.: \_\_\_\_\_

Developer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Nos.: \_\_\_\_\_

Engineer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Nos.: \_\_\_\_\_

**1. TYPE OF DEVELOPMENT**

- ☐ **Single Family Residential**
- ☐ **Multi-Family Residential**
- ☐ **Commercial**
- ☐ **Industrial**
  
- ☐ **Institutional**
- ☐ **Revision, Modification, or  
Improvement to existing  
development checked above**

**2. NARRATIVE DESCRIPTION OF PROPOSED DEVELOPMENT:**

---

---

---

**3. DEVELOPMENT AREA:**

Total area of site: \_\_\_\_\_ s.f.

Total impervious area of site: \_\_\_\_\_ s.f.

**4. SUBMITTED WITH APPLICATION:**

Drawing(s) identified as: \_\_\_\_\_

\_\_\_\_\_ Showing or accompanied by:

- ☐ Site location
- ☐ Proposed lot(s) and street
- ☐ Site boundaries
- ☐ Existing and proposed topographic contours
- ☐ Off-site drainage map
- ☐ Other pertinent information to support the stormwater management
- ☐ Certification of compliance
- ☐ Professional Engineer Seal and Signature
- ☐ Proposed schedule for staged inspection (16.04.210)

**5. REVIEW FEE:**

A non-refundable Application and Review Fee calculated in accordance with the provisions of Chapter 16.04.170, Section A of Takoma Park Municipal Code is enclosed. (An application and review fee must accompany the application.)

**6. STORMWATER MANAGEMENT ORDINANCE**

By signature below the Applicant acknowledges that the City of Takoma Park Stormwater Management Municipal Code Title 16, attached to this application form, has been reviewed and it is understood that the information requested on the application is not intended to be all inclusive. The absence of a request for any applicable information does not waive any requirements of the Stormwater Management Ordinance. All provisions of Title 16 applicable.

Stormwater Management of City Code is acknowledged and full intention of compliance with same is a part of this application.

Submitted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**APPLICATION RECEIPT:**

Date Received: \_\_\_\_\_

Assigned Application Number: \_\_\_\_\_

Assigned for Technical Review to: \_\_\_\_\_

\_\_\_\_\_  
Director of Public Works

**TECHNICAL REVIEW:** (Reviewer provides technical review comments below)

16.04.160 Permit Requirement

- ☐ Performance Bond (16.04.200)
- ☐ Recorded Easement
- ☐ Facility Maintenance Agreement
- ☐ Concept Plan Approval (16.04.160B)
- ☐ Construction Cost Estimate

## FOR CITY USE ONLY

Stormwater Management Application No. \_\_\_\_\_ has been reviewed for compliance with Takoma Park Ordinance Section 16.

It is recommended that a

- ☐ permit
- ☐ waiver
- ☐ variance
- ☐ exemption

be issued to Applicant.

In accordance with the provisions of Ordinance No. 2002-6, City of Takoma Park Code Section 16 the applicable fees are as follows:

- ☐ Application & Review Fee: \$ \_\_\_\_\_
- ☐ Permit Fee: \$ \_\_\_\_\_
- ☐ Update Fee: \$ \_\_\_\_\_
- ☐ Waiver Fee: \$ \_\_\_\_\_
- ☐ None

Other Comments:

Reviewed by:

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Typed Name                      Date  
\_\_\_\_\_  
Title

## APPROVAL

Stormwater Management Application No. \_\_\_\_\_ for ☐ permit, ☐ waiver, is

- ☐ APPROVED
- ☐ APPROVED AS NOTED
- ☐ NOT APPROVED
- ☐ RETURNED FOR REVISION AND RESUBMISSION

Approved By:

\_\_\_\_\_  
Director of Public Works                      Date

PRIOR TO ISSUANCE OF PERMIT The following document is required (16.04.160 Takoma Park Municipal Code):

- ☐ A performance bond in accordance with Section 16.04.200 of the City Code.
- ☐ A recorded easement for access to the facility.
- ☐ A facility maintenance agreement (by entity providing the same).
- ☐ Concept plan may be accepted in lieu of stormwater management plan only if in the opinion of the department, it contains sufficient detail to enable construction cost estimates.
- ☐ A certification of compliance with City Code (Title 16) by the property owner (16.04.160-4).
- ☐ In accordance with City Code Title 16.04.210, staged inspection is required during construction. The applicant shall provide a tentative schedule of inspection at various states of construction for each type of facility. A 48-hour notice to the City prior to commencing any work related to stormwater management permit is required.